

Prospectus of

MBBS and BDS Programs

ENTRANCE EXAMINATION 2019

For Nepalese & International Candidates



B. P. Koirala Institute of Health Sciences

Dharan, Nepal

BPKIHS OFFICE HOURS

Sunday – Thursday : 8:00 am to 5:00 pm*
Friday : 8:00 am to 1:00 pm
Saturday : Holiday

* 1:00 pm to 2:00 pm lunch break

No official transaction will be entertained after the office hours.

Contact us

The Entrance Examination Committee
B.P. Koirala Institute of Health Sciences, Dharan, Nepal

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Note:

1. Please read the prospectus and instructions carefully before filling the forms. Examination fees once paid will not be refunded.
2. If the photograph and signature uploaded along with the online application is not of the specified size and format, the form will be rejected.
3. Admission will be made purely based on merit of Entrance Examination and Counseling. We do not have any management quota.
4. It is mandatory for shortlisted candidates to appear in the counseling for final selection.
5. We have no agents/middlemen inside and outside the Institute for securing seats. Beware of persons claiming to provide seats by any means, whatsoever.

What attracts students and faculties at BPKIHS?

BPKIHS Academics

- BPKIHS is a leading Health Sciences University of Nepal. It is known around the globe by virtue of its innovative curricula. Every year BPKIHS gets substantial number of candidates to enroll in its academic programs.
- Its educational philosophy was conceptualized by eminent medical educationists from Nepal, India & various international communities including WHO.

International and National Perspectives of BPKIHS

- There are substantial number of Indian students studying in the institute. Indian nationals do not require any visa to enter Nepal.
- BPKIHS is an international university in a true sense. Students from the Netherlands, Australia, Belgium, Switzerland, Norway, Germany, USA, Canada and other countries visit the institute regularly for their electives and clerkship.

BPKIHS curricula are the most innovative in this region of the globe.

- The BPKIHS curricula provide optimum exposure from primary to tertiary health care system services and the training prepares them to work efficiently both within and outside the country, in urban and rural areas, and in tropical and subtropical region.
- Training/learning is partially interdisciplinary involving students of Medical, Dental, Nursing and other allied health sciences.

Research Perspective

- BPKIHS is a leading scientific institute in Nepal.
- Amongst the medical institutes in Nepal, the faculty members at BPKIHS publish maximum number of scientific articles in national and international reputed periodicals and journals. It has made BPKIHS well known worldwide in the field of biomedical and educational research.
- BPKIHS has its own scientific journal 'Journal of B. P. Koirala Institute of Health Sciences' (JBPKIHS).

Geographic Location, Climate, Weather and Environment

- BPKIHS is situated in Dharan - one of the cleanest cities of Nepal, an environment-friendly city surrounded by greenery. It has electricity supply round the clock even during the load-shedding hours. In addition, there are hill stations situated at half-an-hour to three-hour drive for recreation. Dharan enjoys comfortable weather round the year, which is its most unique and enjoyable feature in this region.

BPKIHS graduates

- The graduates of BPKIHS are welcomed worldwide. A substantial number of MBBS and BDS graduates go to pursue higher level training in the USA, UK, Australia and Canada. Our graduates perform well in Postgraduate Entrance Exams in Nepal, India and abroad. They are well known around the globe for their quality health service and education.
- BPKIHS graduates get attractive placements in emerging health/ medical institute of Nepal and across the globe.

Social accountability

- It has also adopted the principle of “Social Accountability” in general.

Facilities within the campus

- The campus has sufficient playgrounds (for football, cricket, basketball, golf course, tennis court, badminton etc.).
- There are shops, canteens, post office, restaurants, banks and ATMs within the BPKIHS premises.

Please note

- Please read this prospectus carefully before submission of application.
- Once admitted, please keep this prospectus till you complete your course.

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1. INTRODUCTION

B. P. Koirala Institute of Health Sciences (BPKIHS) was established on January 18, 1993 and subsequently upgraded to an autonomous Health Sciences University on October 28, 1998 with a mandate to work towards developing socially responsible and competent health workforce, providing health care and engaging in health research. The Institute is located in eastern Nepal and it has extended its continued health services through teaching district concept to Primary Health Care Centers, District Hospitals and Zonal Hospitals in eight districts of the region. This University is aptly named after Bishweshwar Prasad Koirala, Nepal's visionary leader in social uplifting and a firm believer of national integration.

This Institute is envisaged as one of the most successful examples of Nepal-India co-operation. The Health Ministers of the two countries signed the Indo-Nepal agreement for collaborative development of BPKIHS on the Hindu auspicious day of Mahashivaratri (March 10, 1994).

BPKIHS has a vision of a self-governing, self-reliant international Health Sciences University aiming at attracting students and teachers from all over the world to its constantly innovative educational programs. BPKIHS has also been envisioned by the Nepalese Parliament as a center of national importance to produce skilled manpower in health sector to meet the country's needs and also to function as a center of excellence in the field of tropical and infectious diseases.

BPKIHS has subspecialty, postgraduate and undergraduate programs. It has four colleges: Medical, Dental, Nursing and Public Health. Its Central Teaching Hospital has 763 beds and well established major clinical and basic sciences departments.

The **MBBS program** of BPKIHS started in 1994, is recognized by Medical Council of Nepal, India and Sri-Lanka. It is listed in the World Directory of Medical Schools published by the WHO.

The Institute started **BDS program** in 1999, which is recognized by the Nepal Medical Council. The duration of both BDS and MBBS Program is 4½ years followed by a year of Compulsory Community Oriented Residential Rotating Internship, which is mandatory and to be completed successfully at BPKIHS and its Teaching District Hospitals. This feature is new and unique in this part of the world.

Postgraduate programs (MD/MS and MSc) were started in 1999. All the MD/MS, MSc and MPH degree are recognized by respective councils of Nepal and several MD/MS degrees (Anesthesiology, Dermatology and Venereology, Orthopedics, Pediatrics, Surgery, Radiology, Psychiatry, Otorhinolaryngology, Medicine, Pharmacology and Gynaecology & Obstetrics) are recognized by Medical Council of India (MCI) as well. While selecting candidates for MD/MS postgraduate studies, the institute has given due recognition to those Nepalese medical graduates who have served the primary health centers and/or district hospitals under the government health system. MSc in basic sciences are available in Human Anatomy, Human Physiology, Medical Biochemistry and Medical Microbiology.

BSc Nursing program was started in 1996. This program is well recognized within and outside the country. All the nursing degrees are recognized by Nepal Nursing Council. There are separate college complexes for both BDS and Nursing programs in the BPKIHS campus.

The **School of Public Health** was established in 2005 and it is running a two-year **MPH program**. The **MSc Nursing Program** is running in Community Health Nursing, Psychiatry Nursing, Maternal Health Nursing, Child Health Nursing and Medical Surgical Nursing.

MDS Program has been running since 2011 in Conservative Dentistry & Endodontics, Periodontology & Oral Implantology, Pedodontics & Preventive Dentistry and Prosthodontics. From 2014, MDS program has been started in Oral Medicine & Radiology and Public Health Dentistry.

The allied health sciences course running at present is **BSc MIT**. In addition, BPKIHS organizes short-term academic programs/refresher courses for national and international students, doctors and faculty members. Continuing medical education on various aspects of health is a culture of BPKIHS.

PhD in different disciplines have been started from 2011. In the year 2013, the Institute started several new courses/programs as follows:

A. DM/MCh courses have been started in the following subjects:

- DM Cardiology
- DM Gastroenterology and Hepatology
- DM Pulmonary, Critical care and Sleep Medicine
- DM Neonatology
- MCh Urology
- MCh GI Surgery

B. Fellowship in Emergency Medicine

C. MD in Hospital Administration (MDHA)

This University, aiming as a center of excellence in patient care, teaching, and research in health sector follows an integrated and holistic approach in academics and services.

Situated in Dharan at the foothills having an area of about 700 acres, the University has a clean pollution free environment, and water and electricity supply round the clock. The institute is committed to its social responsibility and accountability. Candidates from disadvantaged groups are given opportunities for admission in most of the academic programs.

The Institute has innovative approaches of community-based training of students and providing services to the local people through the concept of Teaching District Hospitals (learning by doing at community level). Accordingly, students of various programs visit and/or are posted to the health institutions under faculty/specialist supervision where on one hand they get opportunity to learn in the community set-up; and on the other hand, the local health institutions get regular qualified health workforce to provide the quality services by a BPKIHS team of faculty/specialist and interns.

2. VISION, MISSION AND GOALS OF BPKIHS

Vision

BPKIHS has been visualized as

- ❖ A self-governing, self-reliant International Health Sciences University attracting students and teachers from all over the world to its constantly innovative educational programs.
- ❖ A national center for providing quality health services from tertiary to primary, and developing replicable and sustainable models of integrated health systems sensitive to the needs of both the individuals and the community living in urban as well as rural areas.
- ❖ A prestigious center for biomedical and health system research, and as a center of excellence for tropical and infectious diseases.
- ❖ A complete health development project through its teaching districts, which will catalyze an environment-friendly human development initiative

resulting in enhancement in the quality of life of the people of Nepal and those working in BPKIHS to ensure a high level of commitment to excellence and dedication to service.

Mission

The main mission of BPKIHS is to improve the health status of the people of Nepal by providing holistic health care through training of compassionate, caring, communicative and socially accountable health workforce acting as agents of change and through advancement in research and innovation in service as well as education to ensure healthy individuals and families by collaborating with all stakeholders.

Goals

Educational Goals

In terms of achieving the educational goals of the Institute, both the present curricula and future educational programmes are to be need-based, integrated, community-oriented and partially problem-solving in line with innovative medical education programmes epitomized in the Edinburgh Declaration of 1988. These are the basic tenets on which BPKIHS curricula are based.

In the area of service delivery, this Institute is committed to provide services not only to those coming to its teaching hospital but also to those who are not able to do so. The Institute does this by reaching out to the community that cannot reach the Institute. It is not only reaching out to the sick in the community but is committed to the active promotion of positive health and through it, improvement in the status of the community health that will serve as a measure of attainment of our service goals. The faculty at BPKIHS is expected to monitor health indicators such as Infant mortality rate, crude birth rate, crude death rate, blindness, deafness and disability rates etc. on an ongoing basis much in the same way as we monitor our individual patients in terms of established clinical parameters.

Research goals

In the field of research, high priority is accorded to the areas requiring greater attention to solve the existing and emerging health problems threatening the well-being of large population groups using multi-disciplinary, integrated and problem-solving approach. Greater emphasis is placed on research which will lead to application of available knowledge for the benefit of large number of people.

3. CURRICULUM

The Curricula of Bachelor of Medicine and Bachelor of Surgery (MBBS) and Bachelor of Dental Surgery (BDS) of B. P. Koirala Institute of Health Sciences are designed to produce caring, community oriented, conscientious & communicative doctors (medical and dental) best suited to work in Nepal. There is horizontal and vertical integration & partially problem based approach along with emphasis on the community & preventive care right from the beginning. During the first two years of the course, the emphasis has been laid on the applied basic sciences along with community medicine and professional skills with stress on multi-disciplinary and multi-professional education. Thus, the curricula incorporate early patient contact in the form of early clinical exposure and emphasize on the importance of study of community medicine and behavioral sciences from the beginning. Teaching through lectures has been restricted to a bare minimum while problem-based learning (PBL) and other unconventional learning experiences (UNCLE) are encouraged. Attending at least 80% of the classes is essential for being eligible to appear in the Annual Examinations conducted during the course. However, students in their own interest should attend all classes organized for them. The evaluation aims at both regular internal assessment & final examination.

4. SEATS AVAILABLE

A total of one hundred seats in MBBS and fifty seats in BDS programs are available divided into different schemes for Nepalese and other nationals as follows:

Category	MBBS	BDS
1. Heavily Subsidized Tuition Fee Scheme (HSTFS)		
1.1 Nepali Nationals		
a. Open Category	17	5
b. Hill Districts	4	2
c. Dalit	1	-
d. Indigenous Nationalities (Janajati)*	3	-
e. Under-privileged Women	2	-
f. **Ward of BPKIHS Faculty	1	-
g. **Ward of BPKIHS Staff	1	-
h. **Ward of BPKIHS Faculty/Staff	-	1
1.2 Indian Nationals	4	-
2. Partially Subsidized Tuition Fee Scheme (PSTFS)		
2.1 Nepali Nationals		
a. Open Category	27	30
b. **Ward of BPKIHS Faculty	3	1
c. **Ward of BPKIHS staff	1	1
2.2 Indian Nationals	6	-
3. International Tuition Fee Scheme ***	30	10
Total	100	50

* Out of the three seats allotted to the Janajati Category [Indigenous Nationalities (Janajati) as defined by NEFIN] in 1.1d, 1 seat each is allotted for group A, B and C as shown in page 8. If any seat remains vacant in Group A, it will be added to Group B, and if it is not filled, it will be added to Group C. Finally, in case of vacancy in Group A, B & C, it will be added to group D.

** Ward - indicates son or daughter.

*** This includes candidates from all countries **except** Nepal.

Note:

- Candidates cannot choose more than one option among 1.1 (b to h) under Heavily Subsidized Tuition Fee Scheme. However 1.1 f & g can apply for 1.1 h.**
- Reserved category seats will denote 1.1 (b, c, d, e, f, g and h), 2.1b and c.**
- Seats in PSTFS allotted to ward of BPKIHS faculty if vacant will be offered to ward of BPKIHS staff and vice versa.**

5. ELIGIBILITY CRITERIA

Candidates who:

- i. have passed ISc or class XII examination of the 10+2 system or A level or its equivalent Higher Secondary Education Board with Biology, Physics, Chemistry and English as their major subjects and obtained at least 50% marks each in Physics, Chemistry, Biology and also 50% marks in aggregate and
- ii. are at least 17 years of age as on 31st December 2019 are eligible to apply in the MBBS and/or BDS courses.

Note:

1. Candidates from institutions following Grade System must get the certified equivalence marks percentage for their grades.
2. Any student already studying in any of the course at BPKIHS under any program is not eligible to take this entrance examination.

Other Important Information:

In case of those candidates who have passed the I.Sc. without appearing in one or more of the essential subject(s) viz. Physics, Chemistry, Biology and English; but passed that/those subject(s) at a subsequent examination, the marks actually secured by them in the subject(s) at the subsequent examination will be considered for calculating the percentage of marks in the qualifying examination.

Eligibility for reserved seats under HSTFS:

a. Criteria for Hill District Category:

Candidates who were born and are still residing in the following selected underdeveloped districts and who have studied and passed **class 8, 9 and SLC/SEE from public schools situated in these districts** are eligible for underdeveloped district category seats.

Selected Hill Districts:

Bajhang, Bajura, Darchula, Dolpa, Humla, Jajarkot, Jumla, Kalikot, Manang, Mugu, Mustang, Rukum, Solukhumbu.

Note: To be eligible for reserved category under **Hill Districts category** a candidate must have the following:

- i. Citizenship issued from one of the above selected districts
- ii. A certified letter in the prescribed format from the concerned VDC or Municipality stating that the candidate is a permanent resident of one of these districts **issued after 5th June, 2019**.
- iii. A certified letter in the prescribed format from the concerned District Education Office stating that the candidate has passed **class 8, 9 and SLC/SEE** from public schools situated in these districts.
- iv. Mark sheets of final examinations of class 8, 9, 10 and SLC/SEE.

b. Criteria for Dalit Group:

Candidates from Dalit Group as listed in "Hill Tribes and Terai Tribes" by the National Dalit Commission, Government of Nepal are eligible for the seat allotted to this group.

To be eligible for reserved category under this group, the candidate must have a letter in the prescribed format issued by the National Dalit's Commission **and** a verification letter of the same from the District Administration Office/Municipality/Gaupalika.

c. Criteria for Indigenous Nationalities (Janajati):

Indigenous Nationalities (Janajati) as defined by Nepal Federation of Indigenous Nationalities (**NEFIN**) are as follows:

Group A: (Endangered Group)

- | | | | |
|------------|----------------|----------|-----------|
| 1) Kusunda | 2) Bankariya | 3) Raute | 4) Surel |
| 5) Hayu | 6) Raji | 7) Kisan | 8) Lepcha |
| 9) Meche | 10) Kusbaddiya | | |

Group B: (High Marginalized Group)

- | | | | |
|-----------|------------|---------------------|------------|
| 1) Majhi | 2) Siyar | 3) Lhomi (Shinsaba) | 4) Thundam |
| 5) Dhanuk | 6) Chepang | 7) Satar (Santhal) | 8) Jhagad |
| 9) Thami | 10) Bote | 11) Danuwar | 12) Baramu |

Group C: (Marginalized Group)

- | | | | |
|---------------|--------------|---------------|------------|
| 1) Sunuwar | 2) Tharu | 3) Tamang | 4) Bhujel |
| 5) Kumal | 6) Rajbanshi | 7) Gangaai | 8) Dhimal |
| 9) Bhote | 10) Darai | 11) Tajpuriya | 12) Pahari |
| 13) Topkegola | 14) Dolpo | 15) Mugal | 16) Larke |
| 17) Lohpa | 18) Dura | 19) Walung | |

Group D: (Disadvantaged Group)

- | | | | | |
|---------------------|------------|------------------------|---------------|-----------|
| 1) Gurung | 2) Magar | 3) Rai | 4) Limbu | 5) Tangbe |
| 6) Tingaule Thakali | | 7) Barahgaunle Thakali | | |
| 8) Marphali Thakali | 9) Sherpa | 10) Yakkha | 11) Chhantyal | |
| 12) Jirel | 13) Byansi | 14) Hyolmo | | |

d. Criteria for Under-Privileged Women Group

In the Under-Privileged Women Category, female candidates meeting the following criteria are eligible to apply.

Parent(s) or husband of the female candidate should **NOT be holding** any one of the following posts or positions.

- 1) Medical/Veterinary Doctor 2) Joint Secretary or above in Govt. of Nepal services 3) Registered class A, B, C Contractor 4) Chairperson and member of Industrial and Commercial Organization 5) Proprietor of Co-operative Organization 6) Government Foreign Service 7) Mayor/Deputy Mayor and Chairperson of District Development Committee 8) Chairperson, President/Vice-President, General Secretary of the registered political parties 9) Member of Parliament 10) General Manager, Director, Chairperson of Government Sponsored Organizations 11) Professor 12) Member of Women Council 13) Lawyer/Judge 14) Engineer.

Note: To be eligible for reserved category under **Under-Privileged Women Group** category a candidate must have the following:

- a. Citizenship issued from the following selected districts

Selected Districts for Underprivileged Women Group

Acham, Arghakhanchi, Baglung, Baitadi, Bajhang, Bajura, Bhojpur, Dadeldhura, Dailekh, Darchula, Dhading, Dhankuta, Dolakha, Dolpa, Doti, Gorkha, Gulmi, Humla, Ilam, Jajarkot, Jumla, Kalikot, Khotang, Lamjung, Manang, Mugu, Mustang, Myagdi, Okhaldhunga, Panchthar, Parbat, Pyuthan, Ramechhap, Rasuwa, Rolpa, Rukum, Salyan, Sankhuwasabha, Solukhumbu, Taplejung and Terhathum.

- b. A certified letter from the concerned VDC or Municipality stating that the candidate is a permanent resident of one of these districts **issued after 5th June 2019.**

- c. A certified letter issued in the prescribed format from the concerned District Education Office stating that the candidate has passed **class 8, 9 and SLC/SEE** from public schools situated in these districts.
- d. Mark sheets of final examinations class 8, 9 and 10.
- e. Letter from District Administration Office stating that the candidate is underprivileged. On the recommendation of VDC or municipality, the letter should also certify the profession of the father and mother of the candidate.
- f. Letter from Women Commission stating that the woman is underprivileged

e. Ward of BPKIHS Faculty and Staff: Eligibility Criteria

- Seat is reserved for son or daughter of BPKIHS Nepali faculty/staff who have continuously served the Institute for 3 years and are presently serving the institute (part time/daily wages staff are not eligible). After the selection of the ward the faculty/staff has to continue his/her services at least for further 4 years if the Institute requires his/her services. Failure to comply with this rule, the parent of the student (faculty/staff) will have to pay tuition fee as decided by the Institute's Executive Committee.
- However, the service of further 4 years commitment will not be applicable to the faculties and staffs who have retired by age bar.
- The above facilities will be also provided to the retired faculties and staffs by age limit who have served the Institute for continuous 20 years period on permanent basis.
- If more than one ward of the same faculty/staff is eligible to apply, only one will be selected on the basis of merit.

6. HOW TO APPLY

1. **Candidate must submit his/her application online ONLY. There is no provision for manual submission of application. Please read the prospectus carefully before proceeding to apply.**

Procedure for Online Application

- Instructions to submit online application is available on the institute's website: bpkihs.edu, entrance.bpkihs.edu Follow the link provided

on home page. Please read the instructions carefully before filling the online application forms.

- Scanned copies of all the essential original certificates/documents (**as mentioned in point no. 5, Page. No. 12**), photo & signature must be uploaded along with the application as and where necessary. The full signature of the selected candidate will be verified at the time of entrance examination and admission. **A photograph and digital thumbprint of the candidate will be taken during the entrance examination for verification of his/her identity** and for keeping institutional record.

Entrance Examination and Counseling fees

- Nepali candidates NRs 4000/-
 - Indian candidates INR 4000/-
 - Foreign nationals other than Indians \$ 100/-
- Submission period for application is from **5th June to 5th July 2019**. However, forms can be submitted with an extra late processing fee of **NRs. 2,000/-** for Nepalese and INR 2000/- for Indians and US \$ 35/- for foreign nationals other than Indians from **6th July 2019 to 15th July (Monday) 2019**.
 - Once the form has been submitted, it will be scrutinized and the status of the application will be informed after 7 days after verification.
 - Candidates must bring the original bank voucher/SWIFT transfer receipt at the time of Entrance Examination.
 - Admit card will be electronically issued/can be **downloaded after 25th July 2019** following verification of the uploaded certificates/bank voucher/SWIFT transfer and the application form.
2. **The mode of payment for applying for the Entrance Examination is as follows:**
- i. **The fee should be deposited in favor of “B. P. Koirala Institute of Health Sciences, Dharan” by Bank Voucher.**
- OR**
- A SWIFT transfer should be made in favor of “B. P. Koirala Institute of Health Sciences, Dharan” in any one of the banks mentioned below.**

- ii. **The Name and Application Registration ID of the candidate should be clearly mentioned in the Bank Voucher or SWIFT transfer document.**
- iii. The fees can be deposited at any of the following banks. Deposition of fees **from India** will be convenient if done through **SBI-NEPAL EXPRESS REMITTANCE OR INDO-NEPAL REMITTANCE**. Drafts will not be accepted.

SN	Name of the Bank	A/C No.	SWIFT Code
1.	NIC Asia Bank Limited, Dharan, Nepal	2303014805524004	NICENPKA
2.	Standard Chartered Bank Nepal, Biratnagar	01-0256021-38	SCBLNPKA
3.	Nepal SBI Bank Limited, Dharan, Nepal (Branch Code: SBIN0004430)	19035240100023	NSBINPKA

Note: Amount deposited in accounts other than the above mentioned accounts will not be valid and will not be refunded.

The above accounts are only for the purpose of Entrance Examinations and not for the payment of fees following admission.

3. Nepalese candidates are eligible for HSTFS and PSTFS. Indian nationals are eligible for HSTFS, PSTFS and INTERNATIONAL TUITION FEE SCHEME. Foreign nationals other than Indians are eligible only for INTERNATIONAL TUITION FEE SCHEME. **In reserved categories** only the candidates meeting the specified eligibility criteria are allowed to apply.
4. Enter date of birth according to the English (Gregorian) Calendar.
5. **Documents to be uploaded for completion of application form:**
Scanned copies of each of the following original documents (scanned copies of photocopies will not be accepted):
 - a. Transcript of I.Sc or Class XI & XII of 10+2 system or A-level or equivalent examination.
 - b. Passport or citizenship (both sides) or residential certificate with photograph or election card (Adhar card / PAN card / Driving license will not be acceptable).
 - c. Bank voucher/swift transfer receipt

In addition to above documents, candidates in the reserved categories must also submit the scanned copies of the following original documents:

a. Dalit Group candidates

Certificate issued by the National Dalit's Commission and a verification letter of the same of concerned District Administration Office/Municipality/Gaupalika in the prescribed format.

b. Janajati Group candidates

Certificate issued by the NEFIN(Nepal Federation of Indigenous Nationalities)/NFDIN (National Foundation for Development of Indigenous Nationalities) and a verification letter of the same from the concerned District Administration Office/Municipality/Gaupalika in the prescribed format.

c. For Under-Privileged Women group and Hill District Category

Scanned copies of the following original documents must be attached.

- I. Citizenship issued from the selected districts
 - II. A certified letter from the concerned VDC or Municipality stating that the candidate is a permanent resident of one of these districts in the prescribed format **issued after 5th June, 2019.**
 - III. A certified letter from the concerned District Education Office stating that the candidate has passed **class 8, 9 and SLC/SEE** from public schools situated in these districts in the prescribed format.
 - IV. Letter from District Administration Office and Women Commission in the prescribed format stating that the candidate is an underprivileged woman.
 - V. Letter from District Administration Office on the recommendation of VDC or Municipality, certifying the professions of the father and mother of the candidate.
- d. For Ward of BPKIHS faculty/staff:** No objection letter from institute is required.

If the letter issued from the concerned VDC or Municipality, concerned District Education office and concerned District Administration office/Municipality/Gaupalika is not in the prescribed format, the application will not be considered for reserved category. The format of

the letter can be downloaded at entrance.bpkish.edu and is also available in the annexe of this prospectus.

6. Instructions for Photograph:

- i) One recent color passport size colored photograph, taken **from 5th June 2019**, with light/white background is required.
- ii) Black and White / Polaroid photographs are **NOT** acceptable.
- iii) The photograph should be taken showing both the hands holding an A4 size placard with name of the candidate and date of photograph taken printed on it. **In case name and date are printed on the photograph after taking it, the application will be rejected.**
- iv) The name and date on the photograph should be legible.



NOTE: Candidate must upload photograph, signature and other required documents. Do not make any mistake while uploading these documents. **The scanned copy of photograph, signature and other required documents should be in JPEG or JPG file format.**

Candidate must have soft copy of passport size photograph and save it as "Photograph Name". The size of the photograph should be between 200 to 500 KB.

- a. Photograph must show the face, both ears and hand clearly.
- b. Photograph should not have cap, goggles/spectacles.
- c. Originality of the photograph should not be altered.
- d. Please do not upload low quality, poor resolution photographs taken with mobile phones.
- e. Any application received with photograph submitted other than above will be rejected.(low quality poor resolution)

7. Instructions for Signature

- Draw a rectangle of 2"x1" on a blank white paper.
- Put your signature with a black pen almost filling the rectangle.
- Scan that paper, crop signature area and save it as your name
- Keep the size of signature between 200 to 500 KB.

Example:



Important:

- In case any candidate is found to have **furnished false information** or certificate or withheld or concealed information, s/he **shall be debarred** from examination or getting admission and action will be taken against him/her as deemed fit.
- Admission of the candidates to the Entrance Examination is provisional, subject to their being found otherwise eligible for admission to the course concerned.
- Nepalese candidates are advised to enter their own mobile numbers while filling the forms, where indicated so that SMS updates about the registration status reaches to the applicants themselves.

7. ENTRANCE EXAMINATION

Entrance Examination is common for all schemes of MBBS and BDS programs. It will be conducted by BPKIHS in different centers of Dharan and Biratnagar. The confirmed center of examination will be indicated in the **Admit Card**. **It is compulsory to produce admit card along with proof of identity with photograph attached of candidate issued by government authority and original bank voucher/SWIFT transfer receipt of examination fee at the time of entrance examination.**

a. Structure of the Examination

The Entrance Examination for all schemes comprises of multiple choice questions in Physics, Chemistry, Biology, English, General Knowledge, Introduction to Health and Aptitude for Medicine/Dentistry.

The Entrance Examination will be of **3½ hours** duration and will have one paper consisting of **200 Multiple Choice Questions**. There is no negative marking. The language of the question paper will be English. The distribution of marks will be as follows:

<u>Subject</u>	<u>Marks</u>
Physics	50
Chemistry	50
Biology	50
English, General Knowledge, Introduction to Health and Aptitude for Medicine/Dentistry	50
Total	200

Electronic devices (such as calculator, digital watch, mobile phone, log tables etc.) and pen, ball pen, pencil, eraser, sharpener etc. will not be allowed in the examination hall. For writing on the answer sheet, ball pen will be provided in the examination hall. The examination center will not look after the personal belongings (mobile phones, bags etc.) of the candidates and they have to make their own arrangement for their safe custody.

Candidates wearing full sleeved shirts will not be allowed to enter the entrance examination hall.

The general standard of the Entrance Examination will be that of the Intermediate Science, 11th & 12th class under the 10+2 system or an equivalent examination of Higher Secondary Education Board. **No syllabus for the examination has been specifically prescribed by BPKIHS.**

b. Important Dates

Submission of application form (without late fee)	From 5 th June Wednesday, to 5 th July Thursday, 2019
Date of submission of form (with late fee)	From 6 th July to 15 th July 2019, Monday
Issue of electronic admit card	from 25 th July Thursday 2019 onwards
Entrance Exam Date & Time	3 rd August 2019, Saturday, 9:30 am to 1:00 pm
Publication of merit list	As early as possible
Dates of Counseling will be notified later at the time of publication of merit list.	Day 1 : International Candidates Day 2 : Nepali Candidates (1-600 in the merit list)

	Day 3 : Nepali Candidates (601-1200 in the merit list) Day 4 : Nepali Candidates (1201 onwards if seats remain vacant)
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Dates of first, second and third counseling will be notified at the time of publication of merit list. Last dates for admissions will also be notified when publishing the results of selected candidates from each counseling.

The merit list will be made available at the following sites

- Notice board of the Academic Administration, BPKIHS, Dharan.
- Website of the Institute: entrance.bpkihs.edu

Important: In case the last dates mentioned-above happen to be a public holiday, the next working day will be considered the last date unless otherwise mentioned.

Note:

To reduce the chances of cheating in the examinations and also to prevent dummy candidates from appearing in the examinations, the following steps are taken:

1. When the candidates enter the examination center, they will be frisked by security personnel.
2. During the examination, records will be kept of all candidates going to and coming from the toilet. One will not be allowed to go to the toilet or leave the exam hall within one hour of the start of the examination.
3. A candidate's identity will be verified 4 times by signature, face recognition biometric and relevant documents
 - a. During the entrance examinations
 - b. At the time of counseling
 - c. At the time of admission and
 - d. After admission.

8. SELECTION PROCESS AND COUNSELING

Preparation of Merit List

Only the names of candidates who have scored 50% marks (cut off mark) and above will be included in the merit lists. They will be eligible for counseling. There will be three merit lists as follows

1. Nepalese Open Category (MBBS/BDS : HSTFS/PSTFS)
2. Nepalese Reserved Category (MBBS/BDS : HSTFS/PSTFS)
3. International Category (MBBS/BDS) :
 HSTFS/PSTFS - Reserved for Indian Nationals only.
 ITFS (Foreign Nationals including Indian Nationals)

In case of tie

In case of tie between more than one candidates, the candidate who has secured higher marks in the Biology section of the Entrance Examination will be considered to have qualified for admission. In the event of a second tie, the marks obtained in Chemistry section of the Entrance Examination will be considered, and in the event of third tie, the marks in Physics will be considered. In the event of fourth tie, aggregate percentage of marks in 10+2 (or equivalent examination) will be considered.

COUNSELING

In the context of Entrance Examinations, counseling is the process of selecting the program (MBBS/BDS) and confirming the seats (according to schemes and categories) by the candidates themselves based on the merit order drawn from the Entrance Examination.

Counseling Procedure

1. All qualified **candidates must be physically present at the time of counseling in the counseling hall (Auditorium Hall of BPKIHS).** Candidates must arrive on time.
2. Candidates who are not present in the first counseling or those who do not choose to take a seat when offered, will not be called for subsequent counseling. However, candidates who cannot secure a seat in HSTFS category, and are also not willing to take a seat in PSTFS category, will still be eligible to attend subsequent counselling. If seats become vacant due to non-admission or cancellation, they will be offered seats in the HSTFS category if their score permits. They will not be eligible for seats under PSTFS.
3. Candidates are required to bring their original certificates /documents to be eligible to attend the counseling session. There will be no consideration for inability to produce the following required documents.
 - a) Entrance Examination Admit card
 - b) Original mark sheet/transcript of SLC/Class 10/matriculation

- c) Original mark sheet/transcript of I.Sc or class XI and XII of 10+2 system or A level or equivalent examination.
 - d) Original citizenship/passport (will be returned after verification)
 - e) For Janajati/Dalit/Under-privileged Women/Hill District category candidates- Original certificate issued by the Commission (as applicable) as well as a verification certificate from the district administration authority of concerned district must be attached with the application. Citizenship issued from the concerned district and certified letter from concerned District Education Office is a must for the Public School from where the candidate has studied classes 8, 9 & SLC for candidates applying for Under-privileged Women group and Underdeveloped District category. The letter **MUST** be in the format provided and **letter in any other format will not be considered for reserved category.**
4. The names of the candidates will be called in the order of merit and the candidate will be given the opportunity to choose from the available seats and programs.
 5. After choosing the seat, s/he will receive confirmation slips after which s/he will have to get his/her original documents verified and deposit them immediately and start the process of admission. **Failure to deposit the original certificates as listed above will lead to immediate cancellation of the admission and the vacant seat will be offered to the next candidate in the merit list in the counseling session.**

Day 1 is for International candidates including Indian nationals. Day 2, 3 and 4 are for Nepalese candidates. Counseling will be done in the following order.

FIRST COUNSELING

International

Day 1: International Category including Indian Nationals

Nepalese

Day 2: Candidates having rank 1 to 600 in the Merit list.

Day 3: Candidates having rank 601 to 1200 in the Merit list. (If the seats are not fulfilled on day 2) and all reserved categories.

Day 4: Candidates having rank 1201 onwards in the Merit list. (If the seats are not fulfilled on day 3)

Subsequent counseling will be done in the same order.

There will be a maximum of three counseling depending on the necessity. Second or third counseling will be held only if the seats are not fulfilled in the previous counseling. There will be no more than 3 counseling. If seats still remain vacant after the third counseling, applications will be called for and selection will be done on the basis of merit order of the applicants.

Steps in selection process

1. On the first day, all Indian candidates and those who have applied under international Tuition Fee Scheme and who have secured at least 50% in the entrance examination will be called for counseling.
2. On the day 2, 3 and 4 Nepalese candidates will be called for counseling. Each day consecutive 600 students in the merit list will be called. Counseling will be done in groups of 200 each starting from the top of the merit list. Eligible candidates will be offered seats in MBBS or BDS: HSTFS or PSTFS, whichever they qualify for.
3. **If a candidate in HSTFS reserved category qualifies for both reserved and open categories, his/her name will be published only in HSTFS open category.**
4. Out of the three seats allotted to the **Janajati Category in 1.1d [Indigenous Nationalities (Janajati)]** as defined by **NEFIN** 1 seat each is allotted for group A, B and C. If the seat remains vacant in Group A, it will be transferred to Group B, and if it still remains vacant, it will be transferred to Group C. Finally in case of any vacancy in all Groups combined, it will be transferred to Group D.
5. If seats in **International Tuition Fee Scheme** category remain vacant **after the third counseling**, applications will be called from interested candidates from International candidates for remaining seats in **International Tuition Fee Scheme** category. Among the applications, selection will be made on the basis of merit.
6. If even after calling for applications once from interested candidates, seats in **International Tuition Fee Scheme** category still remain vacant, it will be transferred to **PSTFS 2.1 a (Nepali Nationals in PSTFS Open Category)**. Applications will be called from interested Nepalese candidates from PSTFS category first. After the admission of interested PSTFS category candidates, if seats still remain vacant, these seats will then be opened to candidates of all categories but the PSTFS fee structure will be applicable.

7. For seats remaining vacant **due to non-availability of candidates** in 1.1 (b, c, d, and e) and 1.2 under "**seats available**" seats will be added to 1.1a for **Open Category (HSTFS)**.
Seats remaining vacant in **1.1 f** due to non-availability of candidates will be offered to the **Ward of BPKIHS Staff under the same category and vice-versa**. If the seats thus offered to the Ward of BPKIHS Staff or Faculty still remain vacant, they will be added to **HSTFS 1.1 a (Nepali Nationals Open Category)**.
Seats remaining vacant in **2.1 b** due to non-availability of candidates will be offered to the **Ward of BPKIHS Staff under the same category and vice-versa**. If the seats thus offered to the Ward of BPKIHS Staff or Faculty still remain vacant, they will be added to **PSTFS 2.1 a (Nepali Nationals Open Category)**. Similarly, any seats vacant in **2.2**, will be automatically added to **PSTFS 2.1a (Nepali Nationals Open Category)**.
8. If any seats become vacant due to cancellation of admission within 6 weeks from the date of start of the session, application will be called for admission from the merit list of concerned category, and candidates will be selected on the basis of merit.

NOTE:

1. Seats will not be considered secured until confirmation and submission of certificates at the time of counseling. So attending counseling by the candidate is mandatory to confirm seat.
2. Candidates are required to mark their attendance before entering the counseling hall. The names of the candidate who are absent will not be called. The name of all eligible candidates in the counseling hall will be called in the order of merit.
3. Presence of parents/relatives/friends instead of the candidate will not be allowed for the counseling. However, they can accompany the candidate.
4. Candidates who have been selected and admitted following the first counseling will not be eligible for subsequent counseling.
5. Candidates who have been selected and admitted following the first counseling will also be eligible for second counseling for possible change of program (MBBS/BDS) and fee scheme, but s/he must be physically present for that.
6. If a candidate after selecting a subject in the first counseling session, does not get admitted or cancels his/her admission, his/her name will be deleted from the merit list and will not be allowed to sit for the subsequent counseling.

9. CANCELLATION OF ADMISSION/LEAVING THE COURSE

Candidates who give written confirmation of program/category for admission must deposit the required original certificates immediately after the counseling.

1. Candidates who have deposited the certificates after the counseling but later decide not to get admitted will have to pay a penalty of Rs. one lakh to get back the deposited certificates.
2. After completing the admission process, if a candidate wishes to cancel his/her admission before the start of the course, s/he will be charged 25% of the first installment or Rs. two lakhs (whichever is more) to get back the certificates. The deposit will be refunded.
3. After the start of the course, if a candidate wishes to cancel his/her admission within 30 days, s/he will be charged 50% of the first installment or Rs. three lakhs (whichever is more). The deposit will be refunded.
4. Candidates who want to leave the course after 30 days will not be refunded the fees paid for the first installment. He will also have to pay additional Rs five lakhs as penalty to get back the deposited certificates. The deposit will be refunded.

10. PROCEDURE FOR ADMISSION

The list of successful candidates after counseling will be made available at the following sites on the same day:

1. **Notice board of the Academic Administration, BPKIHS, Dharan**
2. **Website of the Institute: entrance.bpkihs.edu**

The successful candidates along with their parent(s) are required to report to the Academic Administration, BPKIHS, Dharan within the stipulated date and time for completing admission formalities, viz. medical check-up, payment of fees and agreement. **If the candidate does not come in person, the admission process will not proceed.** Please note that it will take about three days to get complete report of the Medical Check-up, and therefore the candidates should contact the Academic Administration, BPKIHS, Dharan as early as possible. If any candidate selected for admission fails to join the course for any reason by the last date, his/her place will be filled in the subsequent counseling.

Medical Examination

All the selected candidates have to undergo medical examination by a Medical Board set up by the Institute. Criteria for fitness are as per the protocol set up by the Board. In case of further investigation, the Board may refer the subject to any other institutions. In such case, all the expenses must be borne by the candidates. If, in the assessment of the Medical Board, a candidate is found medically unfit to be admitted to the course, s/he will not be admitted and the decision of the Board shall be final. In that case, in his/her place, the name of the candidate on the top of the merit-based waiting list will be announced for admission. **Please note that it will take a minimum of three days to complete medical examination.** The selected students must take all vaccinations as advised by the Medical Board.

Admission will be confirmed only after paying the required amount of fees by the stipulated time and date.

Classes with orientation will begin from: **1st September (Sunday) 2019.**

11. SERVICE BOND

In view of the present commitment of the Ministry of Health (MOH), Government of Nepal to provide health services in the districts, the service bond of **two years** has been imposed for the medical and dental graduates studying under **Heavily Subsidized Tuition Fee Scheme**. The names of the candidate under this scheme, who successfully complete the course will be sent to the Government of Nepal, Ministry of Health.

All candidates selected under heavily subsidized tuition fee scheme (HSTFS), seats available in category 1.1Nepali nationals (a, b, c, d, e, f, g and h), have to sign service bond according to the rules and regulations of the BPKIHS. Parents/guardians of these candidates would also be required to endorse the bond.

12. FEES AND EXPENSES

Each candidate selected for admission shall have to pay the following fees and dues immediately after the announcement of the list of selected candidates, and after they are declared medically fit by the Medical Board, failing which his/her admission shall be cancelled and the candidate on the waiting list shall be admitted in his/her place in the respective programs.

(a) Under Heavily Subsidized Tuition Fee Scheme (HSTFS)

	<u>MBBS Program</u>	<u>BDS Program</u>
1. Tuition Fee	: 8,000/- per month	6,000/-per month
Other Charges:		
2. Admission fee (in Rs.):		
First year	: 12,000/-	12,000/-
Second year	: 12,000/-	12,000/-
Third year	: 12,000/-	12,000 /-
Fourth year	: 12,000/-	12,000/-
Fifth year	: 6,000/-	6,000/-
3. Library Fee	: 7,000/- per year	7,000/- per year
4. Laboratory Fee	: 5,400/- per year	5,400/-per year
5. Student welfare fund (Identity Card, Games Fee)	: 4,800/- per year	4,800/-per year
6. Hostel Fee	: 2,000/- per month	2,000/-per month
7. Hostel maintenance Fee	: 4,800/- per year	4,800/-per year
8. a. Annual Examination Fee	: 5,400/- per exams	5,400/-per exams
b. Supplementary Examination Fee:	5,400/-	5,400/- (if applicable)
9. Field Program Fee	: 8000/- per year	8000/-per year
10. Deposit (Refundable) (for library, laboratory and telephone, etc.)	: 30,000/- (one time)	30,000/-(one time)
11. Health Welfare Scheme Charge:	1,600/- per year	1,600/- per year
12. Life Insurance Premium (Sum insured NRs. 5,00,000/-)	: 1,000/- per year	1,000/- per year
13. Nepal Medical Council Fee	: 3,000/- (one time)	3,000/-(one time)

Note: In the fifth year, the fees will be payable for 6 months except point 11 and 12.

(b) Under Partially Subsidized Tuition Fee Scheme (PSTFS)

The candidates selected under this scheme should pay tuition fees Rs. 38,50,000/- in MBBS course and Rs. 18,50,000/- in BDS course.

	<u>MBBS Program</u>	<u>BDS Program</u>
First Year	Rs. 14 Lakhs	Rs. 7 Lakhs
Second Year	Rs. 10 Lakhs	Rs. 4 Lakhs
Third Year	Rs. 7 Lakhs	Rs. 3 Lakhs
Fourth Year	Rs. 4 Lakhs	Rs. 2.5 Lakhs
Fifth Year	<u>Rs. 3.5 Lakhs</u>	<u>Rs. 2 Lakhs</u>
	<u>Rs. 38.5 Lakhs</u>	<u>Rs. 18.5 Lakhs</u>

All other fees and charges for PSTFS, are the same as specified above under heavily subsidized tuition fee scheme (HSTFS). Tuition and hostel fees can be paid in 4 monthly installments whereas all other fees must be paid annually at the beginning of each academic year. The date of payment of fees is fixed. No extension in the date is allowed.

There is no provision for waiving fines for late fees and applications for the same will not be entertained.

(c) International Tuition Fee Scheme

i. Tuition Fee:

The total tuition fees for the course period for candidate from INTERNATIONAL TUITION FEE SCHEME category for MBBS program is **US\$70,000** and for BDS program is **US\$27,000**. The fees should be paid annually as follows:

INTERNATIONAL TUITION FEE SCHEME

	<u>MBBS Program</u>	<u>BDS Program</u>
First Year	US \$24000.00	US \$ 10,000
Second Year	US \$16000.00	US \$ 8,000
Third Year	US \$15000.00	US \$ 4,000
Fourth Year	US \$ 9000.00	US \$ 3,000
Fifth Year	US \$ 6000.00	US \$ 2,000
	<u>US \$ 70000.00</u>	<u>US \$. 27,000</u>

ii. Other Fees:

	<u>MBBS Program</u>	<u>BDS Program</u>
1. Admission fee		
First year	: US \$ 150	US \$ 150
Second year	: US \$ 150	US \$ 150
Third year	: US \$ 150	US \$ 150
Fourth year	: US \$ 115	US \$ 115
Fifth year	: US \$ 60	US \$ 60
2. Library Fee	: US \$ 80 per year	US \$ 80 per year
3. Laboratory Fee	: US \$ 60 per year	US \$ 60 per year
4. Student welfare fund (Identity Card, Games Fee)	: US \$ 60per year	US \$ 60 per year
5. Hostel Fee	: US \$ 280 per year	US\$ 280 per year
6. Hostel maintenance Fee	: US \$ 60 per year	US \$ 60 per year
7. a. Annual Examination Fee	: US \$ 60 per exams	US \$ 60 per exams
b. Supplementary Examination Fee: US \$ 60 (if applicable)		US \$ 60
8. Field Program Fee	: US \$ 100 per year	US \$ 100 per year
9. Deposit (Refundable)	: US \$ 500(one time)	US \$ 500 (one time)
10. Health Welfare Scheme Charge:	US \$25 per year	US \$ 25 per year
11. Life Insurance Premium (Sum insured NRs. 5, 00,000/-)	: US \$ 15 per year	US \$ 15 per year
12. Nepal Medical Council Fee:	US \$ 50 (one time)	US \$ 50 (one time)

Note: In the fifth year, the fees will be payable for 6 months except point 10 and 11.

Note for INTERNATIONAL TUITION FEE SCHEME category:

When depositing the fees or late fine, the rate of the US dollar at the time of payment of fees or fine will be applicable. The refundable deposit will be refunded at the rate of dollar in which it was deposited.

Please note (All Tuition Fee Schemes):

1. The Governing Body of the Institute may change or review the fees and expenses.
2. Tuition fee and hostel fee can be paid in **three equal installments each year**, the first being paid at the time of admission and at intervals not exceeding four months thereafter. All other fees should be paid annually at the beginning of the each academic year. The last date of payment of fees must be strictly adhered to. For the first 15 days fine amount will be Rs. 100/- per day. For further delay after 15 days the following fine shall be imposed:

For HSTFS	Rs. 150/- per day
For PSTFS	Rs. 250/- per day
For INTERNATIONAL TUITION FEE SCHEME	Rs. 500/- per day
3. Students not paying tuition fees and hostel mess charges on time will not be allowed to sit in the annual examination. Admit card for such students will not be issued.
4. All students must pay all their fees for the subsequent year within 15 days from the publication of results of annual examinations. Similarly, all students who have appeared for the supplementary examinations must pay their fees within 15 days from the date of publication of results. Delay in doing so will require the students to pay fines as mentioned in point number 2 above.
5. Students who do not fulfil the minimum attendance requirements in their theory and practical classes will not be allowed to sit in the annual year examinations.
6. Students of all schemes who have to repeat the academic year due to failure or any disciplinary action must pay fees as follows:
 - a. Tuition Fee: 15% of the total tuition fee of the year being repeated.
 - b. All other fees: 100% as mentioned in the prospectus
7. Students who have paid 100% or 50% of the regular fees of the whole course will not be exempted from paying the fees for repetition on time (within 15 days) as mentioned in point number 5. Delay in paying the fees will require the students to pay fines as mentioned in point number 2 above.

8. Other equipment/tools/books etc. as required have to be bought by the students themselves.
9. The certificates deposited after the counseling will be returned after completion of one year.

13. HEALTH WELFARE SCHEME AND LIFE INSURANCE

All students admitted in any of the under graduate courses will have to enrolled in health welfare scheme every year. The UG student must make sure that they comply with the directives of the insurance policy. Similarly, life insurance of an amount of Rs five lakhs is also provided to all students for a nominal premium on yearly basis.

14. DURATION OF COURSE

The course of studies leading to the Bachelor of Medicine and Bachelor of Surgery (MBBS) degree and Bachelor of Dental Surgery (BDS) degree of the BPKIHS shall last for a minimum of 5½ academic years including one year community oriented compulsory residential rotatory internship at BPKIHS and its teaching districts.

The degree of MBBS and BDS shall be awarded only after satisfactory completion of the internship at BPKIHS and its teaching districts.

15. GENERAL GUIDELINES FOR ANNUAL EXAMINATION

1. **Attendance:** In order to be eligible to appear in the annual examination the students should have at least **80% attendance** in each of theory, practical, clinical posting & field postings separately during the academic year.
2. Students must secure **50% marks** in theory & practical examinations in each subject/paper separately to pass the final assessment.
3. Supplementary examination of MBBS & BDS final year will be taken **between 5 to 6 months** after the day of publication of the annual result. Supplementary examination of all other undergraduate programs & other years of MBBS & BDS will be taken **between 5 to 6 weeks** after the day of publication of the annual result.
4. No student will be allowed to appear in the supplementary examination if s/he has not appeared in the regular annual examination except where there is exceptional condition either due to illness of the candidate or bereavement in the family or any other such compelling circumstances. The final decision pertaining to this matter will rest on the Rector.

5. Any student who fails in the supplementary examination will have to repeat the year and need to appear in internal assessments and annual exam in the subject(s)/paper(s) in which s/he has failed & rules governing the attendance, internal assessment and payment of fees will be applicable as per the rules of BPKIHS.
6. A student declared unsuccessful at the first year examination will be allowed a maximum of three more attempts. Any student who fails to clear the first year examination in four attempts (including the first one) will be required to leave the course. The registration of the candidate failing to complete the course within 10 years from the academic year of admission will be cancelled.
7. The contribution of internal assessment & annual examination to the final assessment will be **30% & 70%** respectively. Separate re-internal assessment for failures in the final assessment will not be taken, and in their case the 30% marks to be considered for internal assessment will be derived from the marks secured in the concerned subject/paper in the regular annual examination. This mark will be added to the marks obtained in the supplementary examination.
8. Certificate of merit will be awarded to those students scoring a minimum aggregate of **75%** on total marks in the annual examinations in the first attempt & being on the 90th percentile & above.

16. INTERNSHIP PROGRAM

Students, who have passed the Fifth Year Final Examination, have to undergo one year Community Oriented Compulsory Residential Rotatory Internship Program (COCRRIP) at BPKIHS and its Teaching District Hospitals. This is mandatory. The degree will not be awarded in case of failure to comply with this rule.

At present, the Internship Program consists of 7 and 1/2 months posting at BPKIHS teaching hospital and remaining 4 and 1/2 months at teaching district hospitals including 6 weeks elective posting (for MBBS Interns) with adequate facilities under supervision. While posted at district level hospitals, the interns will be given ample opportunities to work in the community.

The Internship Program will begin with an "**ORIENTATION PROGRAM**". Several important aspects of medical ethics, communication skills, techniques of sample collection for investigations, rational drug prescription, operation theater protocol, medico-legal aspects, health research methodology etc. would be covered during the orientation program.

The progress of the intern throughout the program will be monitored through a structured log book. The interns are required to maintain and update the log-book on a day-to-day-basis, and get the entries verified by the supervisor. The log-book will be used to evaluate the overall performance of the intern.

17. ACCOMMODATION

There are separate hostels for boys and girls. Staying in the hostel is compulsory for all the medical and dental students admitted to BPKIHS in order to inculcate habits of scholarship and a sense of belonging. The students themselves manage hostel-mess. The Institute has provided a well-furnished kitchen. Students are advised to use **electricity and water rationally** to save energy. The students admitted must strictly follow a code of conduct as per BPKIHS rules & regulation. Entire campus is ragging free zone. Ragging in any form is punishable. Anybody found doing such activities will be taken seriously.

In the 1st and 2nd year of course, possessing or riding motorbike/scooter inside the campus by the undergraduate students is strictly prohibited.

Any violation may be liable to punishment as per the institute rules.

18. CENTRAL LIBRARY

The Central Library is well-equipped and resourceful maintaining relevant collection of medical books, electronic journals and other resources. It is providing services for 15 hours a day from 8:00 am to 11:00 pm (Sunday – Thursday). On Fridays, it opens from 8:00 am to 1:00 pm and on Saturdays, from 8:00 am to 6:00 pm except on public holidays. The essential international and Indian medical journals are being subscribed to the Central Library annually. Apart from these resources, approximately 14000 titles of biomedical health sciences free full text e- journals, books, Cochrane and essential databases are accessible from WHO/HINARI. The Annual Reviews on various disciplines are also made freely available to the users. The Electronic Information Services (EIS) has been upgraded in library by enabling access to online resources through personal device i.e. laptop, notebook via Wi-Fi connection. Desktop computers are also installed to assist users. Each department has its own Departmental Library with essential collection of books and journals, which is updated regularly.

The library has set up its own dedicated server for searching library collections and providing free full text access to all e-resources available through HINARI, Annual Reviews, Open Access Journals. Digital Library, useful links and relevant resources are also facilitated through a single platform, E-library, which is made accessible from the IP address/URL <http://elibrary.bpkihs.edu:8000> within the BPKIHS Networking/LAN Networking. In addition to these, the Library is conducting various activities to enhance the knowledge and skills of users for literature search, electronic information access and so on.

19. VISA FOR FOREIGN STUDENTS

Foreign students have to pay necessary visa fee during their study period. Institute will help the students with necessary communications to the concerned authority.

20. ENTRANCE EXAMINATION COMMITTEE

The Entrance Examination Committee of the institute governs selection of candidates for admission to all academic programs. The Committee invites and receives applications, screens eligibility, rejects applications not meeting the eligibility criteria, fixes examination date, time and its centers, conducts entrance examinations, publishes results, and recommends admission of successful candidates. The Committee also reserves the right of cancellation of admission of any candidate, if, after inquiry it is proved that the information provided by the applicant is false. **The decision of the Entrance Examination Committee shall be final and binding.**

Note:

- 1. During the examination/before/or later, if a candidate is found indulging in any unfair means, he/she shall be deemed to have used unfair practice at the examination. Such candidates would be expelled and debarred from taking the examination in future too and shall also be liable for criminal action and/or any other action deem fit by the institute.**
- 2. The seats for all the MBBS and BDS program offered by B.P. Koirala Institute of Health Sciences, Dharan is based on merit in the Entrance Examination. The institute has no agents or middlemen for admissions.**
- 3. The Entrance Committee will make all efforts to avoid mistakes while preparing and publishing results but the Committee or the Institute will not be responsible for inadvertent mistakes incurred due to human error. The Entrance Committee also reserves the right to correct mistakes if they are found at any point of time.**
- 4. Any attempt on the part of the candidate to influence the process of admission directly or indirectly will be treated as a disqualification.**

21. DHARAN

Dharan is a lovely town situated at the foothill of Siwalik/Chure Mountains in the Eastern Region of Nepal. This town is one of the most important industrial, economic and educational centers in the region and a gateway to the eastern hills & mountains of Nepal. Dharan has climate and vegetation a mixture of tropical and sub-tropical. It has very pleasant weather throughout the year. The summer is warm having a maximum average temperature 32°C and the winter very pleasant having a minimum average temperature 10°C.

The population of Dharan Sub-metropolitan is 1,16,181 (Male-54599, Female-61582; Census 2068 BS) having mixed ethnicity and religion. The cultural diversity is another important aspect of Dharan.

Dharan is connected with a domestic airport in Biratnagar few km north from Indian state of Bihar, about 40 km south (1 hour drive) from Dharan. The same road continues to north connecting Bhedetar (a hill station ½ hour drive from Dharan), Dhankuta (about 52 kilometers further north), Hile and Basantapur. Dharan is easily approachable from Siliguri, New Jalpaiguri in West Bengal, Katihar and Jogbani in Bihar. Trip to Dhankuta, Hile and Basantapur would definitely be a remarkable one for anyone to see picturesque mountains of the Himalayan ranges. The panoramic views of the majestic mountains and the Himalayas seen from Hile & Basantapur will never be enough to anyone who loves nature.

Dharan is a heritage of Hindu and Buddhist pilgrims; there are Mosques and Churches as well. Barhakshetra, Dantakali, Pindeshwar, Budha Subba and Panchakanya temples are the famous Hindu holy places one should not miss to visit.

22. ADVICE TO PARENTS AND CANDIDATES

Studying MBBS/BDS is very difficult and only those with genuine interest and the willingness to work extremely hard should attempt to study these subjects. Both candidates and parents are advised against choosing these subjects without proper thought. Weak academic foundation and studying under family pressure against the interests of the candidates can lead to depression, drug addiction, dropouts, financial loss and sometimes suicides.

Parents are requested not to persuade their wards to study these subjects for their personal pride and satisfaction. Studying medicine to please parents can be sometimes devastating to both parents and their wards. It is always wise to study a subject of your interest.

शिक्षा कार्यालयको सिफारिस पत्रको ढाँचा
(पहाडी जिल्ला एवं पिछडिएका महिला उम्मेदवारका लागि)
(कार्यालयको छाप सहित लेटरप्याडमा दिईएको सक्कल प्रमाण पत्र)

मिति: २०.....।.....।.....

श्री बी.पी. कोइराला स्वास्थ्य विज्ञान प्रष्टिठान
धरान, नेपाल

विषय: सामुदायिक विद्यालयमा अध्ययन गरेको सिफारिस सम्बन्धमा ।

महोदय,

उपरोक्त सम्बन्धमा श्री
को नाति/नातिनी श्रीको छोरा/छोरी
..... जिल्ला गा.वि.स./न.पा नं.
वडा बस्ने वर्ष को श्री/सुश्री/श्रीमती
..... ले जिल्लामा
अवस्थित.....
(विद्यालयको नाम) बाट कक्षा ८, ९ र १० अध्ययन गरी उत्तीर्ण गरेको तथा
उक्त विद्यालय सामुदायिक विद्यालय भएको व्यहोरा प्रमाणित गरिन्छ ।

(माथि उल्लिखित व्यहोरा सही छ भुठा ठहरे कानुन बमोजिम सजाय भोग्न
मन्जुर छु/छौं ।)

सिफारिस गर्नेको

नाम, थर :
पद :
सही :
मिति :

कार्यालयको छाप

गाउँ पालिका/नगरपालिका कार्यालयको सिफारिस पत्रको ढाँचा
(पहाडी जिल्लाका उम्मेदवारका लागि)
(कार्यालयको छाप सहित लेटरप्याडमा दिईएको सक्कल प्रमाण पत्र)

मिति: २०.....।.....।.....

श्री बी.पी. कोइराला स्वास्थ्य विज्ञान प्रतिष्ठान
धरान, नेपाल

विषय: स्थायी बसोबास सम्बन्धमा ।

महोदय,
उपरोक्त सम्बन्धमा श्री
को नाति/नातिनी श्री को छोरा/छोरी
वर्ष का श्री/सुश्री/श्रीमती.....
..... जिल्ला गा.वि.स./न.पा. नं.
वडाको स्थायी बासिन्दा भएको व्यहोरा प्रमाणित गरिन्छ ।

(माथि उल्लिखित व्यहोरा सही छ भुठान ठहरे कानुन बमोजिम सजाय भोग्न
मन्जुर छु/छौं ।)

सिफारिस गर्नेको
नाम, थर :
पद :
सही :
मिति :

कार्यालयको छाप

नगरपालिका/गाउँपालिका कार्यालयको सिफारिस पत्रको ढाँचा
(पहाडी जिल्ला, जनजाति, दलित एवं पिछडिएको महिला उम्मेदवारका लागि)
(कार्यालयको छाप सहित लेटरप्याडमा दिईएको सक्कल प्रमाण पत्र)

मिति: २०.....।.....।.....

श्री वी.पी. कोइराला स्वास्थ्य विज्ञान प्रष्टिठान
धरान, नेपाल

विषय: सिफारिस सम्बन्धमा ।

महोदय,
उपरोक्त सम्बन्धमा श्री को नाति/नातिनी
श्री को छोरा/छोरी जिल्ला
..... गा.वि.स./न.पा. नं. वडा बस्ने वर्ष
..... को श्री/सुश्री/श्रीमती
सम्बन्धित आयोग/गा.वि.स./न.पा. को प्रमाण पत्र/सिफारिस बमोजिम
..... समुहको दलित/जनजाति/पिछडिएको
महिला/पहाडी जिल्लाको भएको व्यहोरा प्रमाणित गरिएको सिफारिस
गरिन्छ ।

(माथि उल्लिखित व्यहोरा सही छ भुठा ठहरे कानुन बमोजिम सजाय भोग्न
मन्जुर छु/छौं ।)

सिफारिस गर्नेको

नाम, थर :

पद :

सही :

मिति :

कार्यालयको छाप

