**UNIVERSITY GRANTS COMMISSION**

**SANOTHIMI, BHAKTAPUR, NEPAL**

**APPLICATION FORM FOR THE CAMPUS TO BE SELECTED AS THE BEST CAMPUS OF THE YEAR, 2072 (REF.: NATIONAL EDUCATION DAY, 2073)**

**1. General Information**

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| **Name of Campus:**  |
| **Campus Type:** (i) Constituent (ii) Affiliated Public (iii) Affiliated Private |
| **University:**  |
| **Campus Chief:** |
| **Full Address:**  | **Contact Details:** |
| Zone: ......................................................... | Mobile: ..................................... |
| District: ............................................................ | Telephone: ...................................... |
|  VDC: ................................................... | Fax: ............................................ |
|  Municipality: ............................................ | Email: ........................................................................ |
| Ward No: .............. PO Box No: ........................ | Website: http://www............................................. |
| **Established Date:** |

1. **Physical Infrastructure Development**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| a. | Master Plan: |  | Yes |  | No |
| b. | Procurement Plan: |  | Yes |  | No |
| c. | Strategic Plan: |  | Yes |  | No |
| d. | Land Registration Certificate(s) : |  | Yes |  | No |
| e. | List of Physical Properties |  |  |  |  |

1. **Average pass rate of regular students in each program of each faculty currently running in the campus**
2. **Year: 2070**

|  |  |
| --- | --- |
| **Faculty** | **Level** |
| **Bachelors** | **Masters** |
| **Appeared** | **Passed** | **Appeared** | **Passed** |
| Engineering |   |   |   |   |
| Buddhism |   |   |   |   |
| Medicine |   |   |   |   |
| Sanskrit |   |   |   |   |
| Management |   |   |   |   |
| HSS |   |   |   |   |
| Education |   |   |   |   |
| S&T |   |   |   |   |
| Law |   |   |   |   |
| Agriculture |   |   |   |   |
| Animal Sc. |   |   |   |   |
| Forestry |   |   |   |   |
| **Total** |   |   |   |   |

1. **Year: 2071**

|  |  |
| --- | --- |
| **Faculty** | **Level** |
| **Bachelors** | **Masters** |
|  | **Appeared** | **Passed** | **Appeared** | **Passed** |
| Engineering |   |   |   |   |
| Buddhism |   |   |   |   |
| Medicine |   |   |   |   |
| Sanskrit |   |   |   |   |
| Management |   |   |   |   |
| HSS |   |   |   |   |
| Education |   |   |   |   |
| S&T |   |   |   |   |
| Law |   |   |   |   |
| Agriculture |   |   |   |   |
| Animal Sc. |   |   |   |   |
| Forestry |   |   |   |   |
| **Total** |   |   |   |   |

1. **Year: 2072**

|  |  |
| --- | --- |
| **Faculty** | **Level** |
| **Bachelors** | **Masters** |
|  | **Appeared** | **Passed** | **Appeared** | **Passed** |
| Engineering |   |   |   |   |
| Buddhism |   |   |   |   |
| Medicine |   |   |   |   |
| Sanskrit |   |   |   |   |
| Management |   |   |   |   |
| HSS |   |   |   |   |
| Education |   |   |   |   |
| S&T |   |   |   |   |
| Law |   |   |   |   |
| Agriculture |   |   |   |   |
| Animal Sc. |   |   |   |   |
| Forestry |   |   |   |   |
| **Total** |   |   |   |   |

**4. Good Practices**

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| --- |
| **a. Tracer Study Performed of Recent Batches** |
| **Number of students** | **Batch** |
|  |  |
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| --- | --- | --- |
| **b. National/International awards (in the last five years)** | **Count** | **Remarks** |
| Number of International awards |  |  |
| Number of National awards |  |  |

|  |  |  |
| --- | --- | --- |
| **c. Seminars/Workshops Organized or Participated (in last 5 years)** | **Count** | **Remarks** |
| International seminar/workshop participated |  |  |
| International seminar/workshop organized |  |  |
| National seminar/workshop participated |  |  |
| National seminar/workshop organized |  |  |

1. **Research and Publications**

**a. Research (in the last two years):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Title of Research** | **Research Team** | **National/International/Local** |
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*More rows can be added if require*

**b. Articles published (in the last two years):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Title of Article** | **Journal Name and Details/** **Website (Page Address)** | **National/International/General** |
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*More rows can be added if require*

1. **Governance/Management**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| a. | Compliance to Regulation |  | Yes |  | No |
| b. | Academic Calendar in Practice |  | Yes |  | No |
| c. | Website |  | Yes |  | No |
|  | *If Yes*: Website URL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| d. | Budget Allocation/Expenditure on staff development (2071/72) |  | % |
| e. | Audit Report |  | Yes |  | No |
| f. | CMC and Minutes |  | Yes |  | No |

1. **Number of Students Enrolled in each program of each faculty currently running in the campus**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Year 2071** | **Level** | **Year 2072** | **Level** | **Year 2073** | **Level** |
| **Faculty** | **Bachelors** | **Masters** | **Faculty** | **Bachelors** | **Masters** | **Faculty** | **Bachelors** | **Masters** |
| Engineering |   |   | Engineering |   |   | Engineering |   |   |
| Buddhism |   |   | Buddhism |   |   | Buddhism |   |   |
| Medicine |   |   | Medicine |   |   | Medicine |   |   |
| Sanskrit |   |   | Sanskrit |   |   | Sanskrit |   |   |
| Management |   |   | Management |   |   | Management |   |   |
| HSS |   |   | HSS |   |   | HSS |   |   |
| Education |   |   | Education |   |   | Education |   |   |
| S&T |   |   | S&T |   |   | S&T |   |   |
| Law |   |   | Law |   |   | Law |   |   |
| Agriculture |   |   | Agriculture |   |   | Agriculture |   |   |
| Animal Science |   |   | Animal Science |   |   | Animal Science |   |   |
| Forestry |   |   | Forestry |   |   | Forestry |   |   |
| Total |   |   | Total |   |   | Total |   |   |
| *here, S&T = Science and Technology* | *HSS = Humanities and Social Sciences* |

1. **Checklist of the Concerned Documents (to be annexed with the application form - attested)**
* Proof of Campus Type (Constituent/Affiliated Public/Affiliated Private)
* Duly Approved Comprehensive Campus Master Plan with Design and Estimate
* Duly Approved Strategic Plan of the Campus
* Duly Approved Procurement Plan of the Campus
* Land Registration Certificates of the Campus
* Self Attested List of Physical Properties of Campus (Buildings, rooms, equipments, furniture etc.)
* Examination Result Sheet from the Office of Controller of Examination
* Duly Approved Tracer Study Reports
* Self Attested Copy of National/International Award Certificates (last five years)
* Self Attested Copy of Authorized Letter of Organization/Participation in the Sports (last five years)
* List and Copy of award/Contract Letter of Researches Conducted by the Campus/Faculties (2071-72)
* List and Copy of Research Articles Published by the Campus/Faculties (2072)
* Copy of Campus Bidhan/Regulation
* Duly Approved Academic Calendar of the Campus
* Copy of Audit Report of FY 2071/072
* Duly Approved Annual Budget (2072/73)
* Self Attested Copy of Decisions/Minutes Regarding Campus Management Committee Renewal (latest) and Campus Management Committee's Meetings of the Last Year (2072)
* Self-Approved List of Students' Enrolment by Level, Year and Program of the Last Year (2072)
* Website Address

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| --- | --- | --- |
| **Date of Submission:** | **Authorized Sign:** | **Official Seal:** |