POKHARA UNIVERSITY
Office of the Controller of Examinations

Retotaling / Rechecking Application Form

Name of Student .,.. Year ....

Semester .,..,................... Program...

Faculty .,.. College ....

P.U. Registration No. .... Exam Roll No. ....

I would like to request for retotaling/rechecking my answer book's as mentioned below. I have included necessary fee as per the University regulations.

Code No.	Course Title	Previous Grade	Remarks

........................,\,.....................   ....

Date   Signature of Student

Recommendations

I think particulars given by Mr./Mrs./Ms. .... are correct. I hereby recommend for retotaling/rechecking fo the answer books' mentioned above.

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Seal of the Institution   Date   Signature of the Institution Head

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Note:

1. Applications form should be submitted to the Office of the Controller of Examinations, Pokhara University within 7 days of the publication of Examinations Result.
2. Application form fee Rs.10/- per form.
3. Retotaling fee Rs. 100/- per course.
4. Rechecking fee Rs. 2000/- per course.